

Abuse Prevention Policies and Procedures

Children/Youth Work Application

Form #1

Employees and Volunteers

Emmanuel exists to proclaim faithfully the Word of God as revealed in Holy Scriptures. Therefore Emmanuel has a high responsibility to require all employees and volunteers to conduct themselves in a way that is not inconsistent with our values, teachings, and beliefs.

It is the policy of Emmanuel Lutheran Church, School, and *Sonshine* Preschool to provide a safe and secure environment for the children we serve. For this purpose, it is required that all who are called or volunteer to serve our youth, including those who drive for youth activities, provide the information requested below, sign and submit this document the first year of their child's enrollment.

The Emmanuel School Board, the Pastor(s), and the Principal are responsible for implementing this policy and retaining this information.

Personal information

Name _____ Birth date _____

Address _____

City _____ State _____ ZIP _____

Telephone: Home _____ Work _____ Cell _____

Driver's License Number _____ (complete only if driving youth)

Name of Insurance Company _____ (complete only if driving youth)
(All drivers **MUST** have at least the minimum car insurance required by law.)

Have you at any time ever:

Been arrested for any reason?	Yes	No
Been convicted of, or pleaded no contest to, any crime?	Yes	No
Engaged in any child molestation, exploitation, or abuse?	Yes	No

Are you aware of:

Having any traits or tendencies that could pose any threat to children, youth, or others? Yes No
Any reason why you should not work with children, youth or others? Yes No

If the answer to any of these questions is "yes," please explain in detail: _____

(Please attach additional pages if more space is needed)

(OVER)

Children/Youth Work Application (Cont.)

Church activity

What church or churches have you attended in the past five years?

Church name	Pastor's name	Years attended
_____	_____	_____
_____	_____	_____

REFERENCES (Other than relatives)

Name/ Relationship	Address	Phone
_____	_____	_____
_____	_____	_____

Applicant verification and release

I recognize that the organization to which this application is being submitted is relying on the accuracy of the information contained herein. Accordingly, I attest and affirm that all of the information that I have provided is absolutely true and correct.

I authorize the organization to contact any person or entity listed in this application, and I further authorize any such person or entity to provide the organization with information, opinions, and impressions relating to my background or qualifications.

I voluntarily release the organization and any such person or entity listed herein from liability involving the communication of information relating to my background or qualifications. I further authorize the organization to conduct a criminal background investigation if such a check is deemed necessary.

I have carefully read the policy and procedures of the organization, and I agree to abide by them and to protect the health and safety of the children or youth at all times.

I am aware that I may forfeit my service if my words, actions, or lifestyle are determined to be inconsistent with that of Emmanuel Lutheran Church. I acknowledge that nothing in this document creates or guarantees a contract.

Signature: _____ Date: _____