

Criteria for riding on Emmanuel Bus

Adopted by ESB _____

Each year, the Emmanuel School Board will establish the rate to be charged per child per trip. This rate will be published by July 15.

Because our mini-bus is limited to 13 passengers, the following criteria have been established by the School Board:

Priority list of riders:

1. Families who are unable to join a carpool because they cannot drive.
2. Those who volunteer to drive the bus. Children or extended family members ride free on those trips.
3. Families who need both morning and afternoon rides
4. Occasional riders with changing schedules due to afterschool activities. *(higher rate?)*

Additionally,

1. Any unpaid balance from the previous school year must be paid in full by August 1. *(should this be bus only or also apply to LD, tuition, etc).*
2. For guaranteed rides a \$100 bus deposit must be established on Back to School Night- NO EXCEPTIONS!
3. Since you have a guaranteed ride, you will be billed monthly for the entire number of school days per number of riders *whether you use the bus or not*. Ex: Two children riding both ways x 18 days= 72 x rate charged. If you know in advance that you will not be using the bus, you may arrange with another parent a payment to you, but this will not be the responsibility of our bookkeeper.
4. Monthly billing will begin September 1 and balances must be paid in full by the 15th of each month or you will lose the seat(s) effective the next school day.
5. If your situation changes and you will no longer need the bus, you must notify the school in writing no sooner than two weeks prior to the start of a new billing period. In doing so however, you lose the seat and can only regain that seat if available and your account is re-established.

Other information:

- There is no discount for advance payment or multiple children per family.
- The bus will leave ALA no later than 7:40 a.m. The bus will leave Emmanuel at 3:10 p.m.
- ALA is NOT responsible for supervision at any time. The parent or designated representative must be prompt in picking up children. More than 1 reminder per quarter may lead to losing your seat.
- Children who have violated the established bus rules and been written up twice in a quarter of may lose their seat for the remainder of the month and any credit balance will also be forfeited.
- Those wishing to serve as drivers must meet all requirements as established by ESB and the state of AZ.